

# Wedding Tariff 2011

## ROOM HIRE CHARGES FOR 2011

### Civil Ceremony (prior to a wedding reception)

The Residents Lounge (up to 40 guests).. £280

The Regency Room (up to 70 guests) ..... £435

These rooms are let on the basis that your civil ceremony is followed by a wedding breakfast at The Old Tollgate.

### Civil Ceremony room hire only

The Residents Lounge (up to 40 guests).. £820

The Regency Room (up to 70 guests) ..... £960

### Evening Parties

Regency Room (up to 60 guests)..... £1,300

Restaurant, Old Carvery & Tack Room  
(up to 135 guests) ..... £2,570

This price includes a finger buffet for your guests. Please note that the bar is not reserved for your private use.

## ACCOMMODATION

	1 Night Stay
Standard double room	from £115
Superior double room	from £145
Four Poster room	from £160

The above rates are per room per night and include full English breakfast. We are delighted to offer preferential rates to your wedding guests for 2 night stays - please contact your wedding co-ordinator for more details.

All rates are inclusive of VAT, are valid for 2011 and may be subject to change up to 6 weeks prior to your reservation.

## THE FINAL TOUCHES

### Pre-wedding party

Why not stay with us the night before your wedding and hold a small dinner party for close friends and family? Your wedding co-ordinator will be happy to give you more information.

### Cake stand and knife

The use of a silver cake stand and knife is provided free of charge.

### Entertainment

You are welcome to arrange your own live entertainment, alternatively we can supply you with a list of suggested entertainers, discos and live bands.

### Room extras

A chilled bottle of Joseph Perrier	£45 per bottle
Fresh fruit and flowers	from £40
Box of chocolates	from £25

Please note that these extras need to be ordered in advance of the day.

### Buck's Fizz breakfast

Enjoy smoked salmon and scrambled eggs, accompanied by a glass or two of champagne or Bucks Fizz for a supplement of £10 for 2 people.

# Booking Terms & Conditions

All reservations for civil weddings and wedding receptions are accepted subject to the following terms & conditions:

## BOOKING

Once you have decided on a suitable date and have checked availability with The Old Tollgate, you can then make a provisional booking. The provisional booking will be held for 14 days, after which time the date will be released.

**To confirm the booking we must receive the following:**

Written confirmation

A signed copy of our terms and conditions

The appropriate non-refundable and non-transferable deposit

## DEPOSITS & PAYMENTS

Please note that all amounts pre-paid will be non-refundable and non-transferable under any circumstances. All prices are subject to increase at the discretion of The Old Tollgate and may be changed without prior notice.

- A non-refundable deposit of £500 is to be paid within 14 days of the provisional booking being made.
- 50% of the outstanding estimated balance is payable 6 months prior to the date of the function.
- 75% of the outstanding estimated balance is payable 3 months prior to the date of the function.
- The final balance is payable 2 weeks prior to the date of the function.
- Any extra costs on the day are to be settled on departure.

## NUMBER OF GUESTS

A minimum number of adult guests will be agreed and stated on your contract. Please note that you will be charged according to this required minimum number if your final number drops below the agreed minimum. The final number of guests must be confirmed to us at least 14 days prior to your wedding.

## CANCELLATION POLICY

If you cancel your booking at any time you will forfeit your initial deposit. If you cancel within 2 weeks of the wedding date you will forfeit all deposits and pre-payments made up to the date of the cancellation and we reserve the right to make a cancellation charge of 100%; within 1 month there will be a 90% charge; within 3 months a 75% charge and a cancellation within 6 months of the confirmed date of your wedding, we reserve the right to make a cancellation charge of 50% of the minimum contracted amount (which will include accommodation, room hire and all food and beverage), less all deposits. Any cancellations must be confirmed to The Old Tollgate in writing. We highly recommend that you take out an insurance policy to insure your wedding against cancellation.

The Old Tollgate reserves the right to cancel the booking if:

Any part of the hotel is closed or otherwise unavailable due to circumstances outside the hotel's control.

Either party becomes insolvent, or in the case of the individual, becomes subject to a bankruptcy petition.

The booking may damage the reputation of the hotel. In these circumstances you are entitled to a refund of any advance payment, but The Old Tollgate would not have any other liability.

## DAMAGE AND LOSS

Whilst you and your guests are at The Old Tollgate we ask that you make every effort to safeguard the fixtures and fittings. Please note that any damage caused will be charged for in full to the person in whose name the booking was made. Offensive or illegal behaviour may result in individuals or the entire party being asked to leave the premises, in which case no refund will be made.

Please note that The Old Tollgate can not accept liability for loss or damage to your or your guests' property.

# Menus & Drinks Packages

## MENU PRICES 2011

Visual à la Carte	£36.75 per person
Celebration Buffet	£38.60 per person
Children under 3 years	Free of charge
Children under 12 years	£16.95

Please note that your wedding reception food and drink will be subject to a service charge of 12.5%

## VISUAL À LA CARTE MENU

Help yourself from our famous Hors D' Oeuvres Table  
or

**Pre-order a choice of two starters from the following, which will be served to your guests:**

- Melon & fresh fruit platter served with a fruit jus
- Seafood platter with a Marie Rose sauce
- A selection of salamis and cold meats
- Goats' cheese & plum tomato salad, rocket leaves and pesto
- Homemade soup of your choice



**A choice of three main courses from the following:**

- Roast beef, roast lamb, roast pork, roast turkey or honey baked ham

**Plus,**

- Chef's choice of four casseroles, poached salmon and vegetarian dishes of the day
- Main course dishes are served with seasonal vegetables and potatoes.



**Help yourself to your choice of dessert from our dessert table**

or

**Pre-order a choice of three desserts from the following which will be served to your guests:**

- Glazed apple flan,
  - Baked toffee & pecan cheesecake
  - Strawberry or raspberry meringue gateau
  - Tarte citron, Profiteroles with chocolate sauce
- Alternatively, if you have a favourite dessert please let us know!

**Plus,**

- Fresh fruit salad



- A selection of Continental cheeses served with grapes and celery



- Freshly brewed coffee

## WINE PACKAGES 2011

**Package A** **£13.50 per person**

- 1 glass of house wine on arrival
- 2 glasses of house wine with the wedding breakfast

**Package B** **£16.00 per person**

- 1 glass of Pimm's or Bucks Fizz on arrival
- Half a bottle of house wine with the wedding breakfast

**Package C** **£19.75 per person**

- 1 glass of champagne or Kir Royale on arrival
- Half a bottle of house wine with the wedding breakfast

## Toast Drinks

- Sparkling wine £4.20 per glass
- House Champagne £6.20 per glass

If you would prefer to choose your wine from our extensive wine list or would like an alternative arrival drink, please contact your wedding co-ordinator.

## CANAPÉ SELECTION

To accompany your chosen welcome drinks, why not treat your guests to a selection of canapés? Please choose one of the following selections:

**Selection 1** **£3.60 per person**

- Crisps, nuts, cheese biscuits, cocktail gherkins, onions & olives.

**Selection 2** **£5.20 per person**

- Chicken pâté, mini fruit brochettes, cream cheese & cucumber, beef & horseradish pinwheels, mock caviar boats.

**Selection 3** **£7.20 per person**

- Smoked salmon, seafood Marie Rose in canapé cups, duck pâté with orange, Brie & grape, melon & Parma ham brochettes, mock caviar boats.